

Suggestions/ideas to ensure quorum of 15%

1. Link the election to a popular **school activity**, for example a fundraiser. The event can end just before the election meeting. It can also be a sports activity, concert, fair, motivational speaker or parents' evening.
2. The election is a long-term project/task of the existing governing body and principal to achieve loyalty and parental involvement and parental involvement must be **encouraged early on**. Parents should feel that this is their school.
3. **Competition** between grades or classes with prizes at stake (ice cream, periods off, civvy day).
4. **Co-opt experts** onto the current SGB who will be willing to stand for election later.
5. Chairperson must **point out persons** in the community and motivate them to stand for the election. Contact them to encourage them to stand.
6. School with **residence(s)** can hold elections on the day the school starts or closes, or on the Friday of a home weekend when parents pick up the children.
7. The school can call parents a **week before** the election and on the day of the election or contact them via SMS.
8. Children whose parents have already voted can go home earlier with the parents (thus **getting off school time**) - this works especially well on a Friday.
9. Short, easy-to-read and interesting document/folder for parents about role, **functions and importance of governing body**. Use documents drafted by FEDSAS available on www.fedsas.org.za available under Public Schools – Useful Information – [SGB Elections 2024](#).
10. **Display the election date very prominently** on the school's annual programme and in newsletters and communications to parents as the time for elections approaches.
11. **Regular governing body news** to parents (plans, successes, activities).
12. Thoroughly **market full-day elections** – it should be marketed and explained to parents in a short, understandable manner.

13. Offer a short program ahead of time by junior primary learners (**choir, drama item**, etc.). Combine this for senior primary learners with a **parents' evening** where subject teachers can be visited.
14. Use a **school bus** with a **megaphone** to announce it in the different neighborhoods where parents live.
15. Use **school buses** to **pick up parents** from designated areas on polling day.
16. Make sure **refreshments** are available at the polling station all day.
17. Place a notice in **local newspapers** or posts on social media.
18. Identify and approach **NGOs**, etc. to advertise elections.
19. Place a **reminder** of the governing body election at the bottom of every letter to parents.
20. Put up **posters** for school at churches, notice boards and other places in the community.
21. **Electronic elections** where large numbers of parents can vote from home, if possible in your province.
22. **Market** the elections during **rush hour** at the school parking lot approaching parents in their cars to come and vote quickly before they drive.
23. Ask learners on the RCL to make a **short video** recording to encourage parents on social media to vote.
24. The admin officer of the school can compile a **list of parents who live fairly close to the school** in advance. This list is taken to the meeting. If a quorum has not been reached, the chairman quickly goes through the list with the parents who are already present to check who is there and who is not. Parents quickly share who calls who to come. This does make the duration of the meeting longer, but it's a bonus if the meeting can be completed in one shot.
25. Make **video recordings** or **posts** on social media about each **candidate**. Distribute a short CV with photos of the candidates among the parents so that everyone knows who to vote for.
26. A **drive-through polling station** - let parents vote in the parking area if it is a full-day election.



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27. Make **supervision** available to parents of younger learners so that the child is supervised while the parents vote.

Should you have any queries, please do not hesitate to contact your provincial manager.



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